



Community & Economic Development
300 East Nine Mile Road
Ferndale MI 48220
248.546.2366
www.ferndalemi.gov

6/27/2024

APPLICATION FOR VACANT STRUCTURE VSR# _____

PLEASE PRINT LEGIBLY AND FILL OUT COMPLETELY; INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

Ordinance 1293 requires that owners of vacant structures (residential, commercial or industrial) in the City of Ferndale register their vacant property every six months. Ordinance 1293 mandates an in-person inspection by Community and Economic Development (CED) and the Fire Department. Following approval, Ordinance 1293 stipulates required monthly exterior inspections by CED. Registrations expire every six months. A new registration fee and in-person inspection are required for each subsequent registration. Failure to return your fully completed application and schedule an inspection by the compliance date will result in the inspection fee being assessed to the property's tax rolls and issuance of a municipal civil infraction ticket.

☐ RESIDENTIAL

☐ COMMERCIAL/INDUSTRIAL

☐ MIXED USE

Property Address	Sidwell	E-Mail
Owner's Full Name	Date of Birth	Driver's License # or Michigan ID# or (State) If Corporate, Tax ID#
Owner's Address	City	State Zip
Home Phone	Work Phone	Cell Phone
Manager or Legal Agent	Work Phone	Home Phone
Address	City	State Zip

LIST OF OWNER'S PROPERTIES WITHIN THE CITY OF FERNDAL OFFERED FOR RENT / LEASE (Attach separate list, if necessary)

Address	Address
Address	Address

Fee Schedule: \$600 Per 6 Month License Cycle

I hereby apply for an Application for Vacant Structure under Ordinance 1293, and do certify that the above information is correct and true and that I am the LEGAL OWNER or LEGAL MANAGER / AGENT (i.e. power of attorney) of the premises at the above location.

Applicant's Signature

(Owner Manager)

For Office Use Only

Application:	Sent	Due	Received	Final Inspection:	Date	Time
Initial Inspection:	Date		Time	Reschedule:	Date	Time
Reschedule:	Date		Time	\$75 Fee Req'd: Y / N	Due:	Rec'd:
\$75 Fee Req'd?	Y / N	Due	Received	Approved:		
Vios Due:	Sent	Due		Date:		
Notice of Violation				Ticket #	Issued	
Sent	Due			1st		
Sent	Due			2nd		
Sent	Due			3rd		